

KRA CIRCULAR

KARVY/OPS/INTERM/GENRL/25-001

February 19, 2025

Standard Operating Procedure (SOP) for Implementation of delinking of KYC record of investor in KRA system

1. Based upon the recommendations of the Working Group on Risk Management Framework, SEBI Registered Intermediaries (SRIs) are hereby informed about the implementation of the "**delinking of Investors KYC records in the KRA System**" upon the closure of an account-based relationship of KYC holder with the respective SRIs.
2. The delinking process is aimed at mitigating the risk of sharing investors KYC update information by means of unsolicited feeds by KRAs to linked/mapped SRI/s, where account-based relationship has ceased to exist. This measure is expected to enhance the security and confidentiality of client data.
3. With reference to the above, please find below the SOP for reference of SEBI Registered Intermediaries (SRIs) for delinking of KYC record in KARVY KRA System:
 - **One by One through screen based login - [Front End]**
 - Login into KARVY KRA portal
 - KYC - > Modify-KYC Interop -> KYC Delink
 - Enter the PAN and DOB and click on submit.
 - Corresponding entry would appear and click on Delink for updation.
4. SRIs are advised to delink the KYC on KRA using the aforesaid process on closure of the relationship with client with effect from **March 01, 2025**.
5. SRIs queries related to this communicate may be addressed to kra@karvy.com or contact KARVY helpdesk 8121096850/8019355102.

Regards

Sd/-

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Compliance Officer